



## Sunnyside Elementary School We Love Our Volunteers! 2011-12 Volunteer Opportunities

*YOU make things happen at Sunnyside. Even a few hours of your time makes a difference.* There are many ways to be involved at Sunnyside, whether onsite during the school day, or during the evening and weekends from home.

Below is a list of our volunteer needs. Please take a moment read the many volunteer opportunities available and let us know how you can be involved. **THANK YOU!**

To sign up, please visit the Sunnyside website at [www.sunnysidek5.org](http://www.sunnysidek5.org) and click on "Volunteering" for a link to the online Volunteer Sign-Up Sheet.

*Don't have access to a computer? Printed volunteer sign-up sheets are available at the school office. You can also call PTA President Cathy Meyer at 415-794-2203 and let her know how you would like to help.*

### HELP AT SCHOOL

**Lunchtime Volunteers** – Help kids open their lunches, help kids at recess, organize games, or just play with the kids.

**Room Parent** – Work with your child's teacher to plan and organize class events; communicate with other parents about classroom needs and PTA events.

**Classroom Volunteer (in class)** – Work in the classroom regularly or occasionally. Help during art projects; help with copying, book ordering, Wednesday envelopes, and other classroom tasks; help to organize class parties; etc.

**Contest Winner Parties** – Cut up fruit, prepare classroom parties for special events.

**Library** – Help to re-shelve books and keep library in order.

**Gardening** – Help students and teachers plant seeds.

### HELP AFTER SCHOOL OR AT HOME

**Computer Work** – Update Excel spreadsheets, send email newsletters to parents, register Escrip members online.

**Photocopying** – Make copies of our monthly newsletter and weekly announcements, at school or at your office.

**Classroom Volunteer (outside of class)** – Help teacher with occasional errands, photocopying; send in PTA newsletter info; send food for class parties; etc.

**Arts Committee** – Work with other parents and teachers to create art experiences and find resources for the school.

**Garden Committee** – Help with gardening activities or curriculum; build planters; etc.

**Communications Committee** – Help with website, PTA Newsletter, Wednesday Envelopes and Green Wed. Email

**Tech Committee** – Work with staff and teachers to determine needs; install or upgrade equipment.

**Graphic Design** – Design flyers and posters for PTA events.

**T-shirts and Other Merchandise** – Sell T-shirts at PTA events; order shirts, hoodies, and more.

**Donate Food** – Provide refreshments for our teachers/staff on Fridays; bring refreshments for PTA meetings.

**Grant Research and Applications** – Help research, write and/or proofread grants; help with follow up reports.

**Simple Carpentry and Repair Work** – Help with the upkeep of garden boxes, bookshelves, etc.

**Fundraising** – Work with Fundraising Committee to plan and promote events; help with mailings and thank you letters.

### HELP WITH FALL EVENTS\*

**School Tours (Tuesdays at 9:00 am)** – Set-up for tours and help prepare hand-outs. Greet parents. Lead tours. Answer questions.

**Back-to-School Night (September, date tbd)** – Plan and Promote (make and distribute flyers; gather supplies). Set Up (at school before the event). Donate food for the teachers' dinner. Help at event (greet people; help sell t-shirts or food).

**Parents Night Out (September 17)** – Plan and Promote (make and distribute flyers; confirm volunteers). Set Up (Pick-up and deliver food). Help at Event (greet people; refresh food; help sell t-shirts).

**Run to Sunnyside (Walk-a-thon & Picnic, September 25)** – Plan and Promote (make and distribute flyers; gather supplies; confirm volunteers; organize classroom potlucks; sell t-shirts). Set Up (put up signs, tents, water). Help at Event (greet people; help register kids; cheer runners/walkers; distribute medals).

**Walk-to-School Day (October 5)** – Lead a group of children & parents walking to school. Handout snacks & prizes.

**OctoberFest (October 31)** – Plan and Promote (confirm volunteers; make and distribute flyers; gather supplies). Set up carnival games at school. Help kids play carnival games or put on their Halloween costumes.

**Math & Science Night (December 5, exact date tbd)** – Plan and Promote (confirm volunteers; make and distribute flyers; gather supplies). Donate Food for teachers' dinner. Help at Event (greet people; help sell t-shirts or food;.)

\***Spring Events** will be included in another volunteer form sent in January 2011. These include: International Week, Spring Clean, Book Fair, Teacher Appreciation Week, SpringFest, and welcoming new parents and students.

Remember, **Volunteer Sign-Up is Online**. Please visit [www.sunnysidek5.org](http://www.sunnysidek5.org) and click on "Volunteer" for a link to the online Volunteer Sign-Up Sheet (available after August 8).

Printed sign-up sheets are also available at the school office, once school starts.

**Your ideas are welcome!!!** All programs and events were started by a parent. If you have ideas about events or ways to help out, please let us know. Contact PTA President Cathy Meyer at 415-794-2203 or [mulkeymeyer@att.net](mailto:mulkeymeyer@att.net).